



Supporting
women and children
in West Cornwall



Job Description – Outreach IDVA

Title of post	Outreach Independent Domestic Violence Advocate (Women & Girls) – Fixed Term contract (Maternity cover)
Responsible to	IDVA Team Leader and WCWaid Line Manager
Hours	30 hrs a week – Work pattern to be agreed across standard service hours of Mon-Fri 9am to 7pm. Occasional weekend and evening work may be required.
Salary	£25,883 - £28,630 per annum (pro-rata)
Base	West Cornwall, across outreach locations, with local travel required.
Closing date	Friday 5 th June 2026

General

Safer Futures delivers specialist Independent Domestic Violence Advocacy (IDVA) services to individuals experiencing domestic abuse to provide a pro-active service to survivors of domestic abuse to help keep them safe. The service provides inclusive, trauma-informed and survivor-led advocacy to people of all genders, ages and backgrounds, including adults and children and young people (CYP) aged 13 and above.

West Cornwall Women's Aid are working in a partnership led by The Women's Centre Cornwall with Konnect Communities, Intercom Trust and The Olive Project.

This role sits within a multi-agency partnership model and works closely with statutory and voluntary agencies including health, police, social care, MARAC, and the courts. The postholder will work flexibly across multiple settings, including GP practices, hospital environments, community venues, outreach, MARAC and court settings, acting as a key point of contact for professionals, ensuring survivors receive coordinated, high-quality support.

This role is offered on a fixed-term contract to cover maternity leave. The start date would ideally be 6th July 2026, and the contract is expected to last approximately 9 months, subject to the return of the substantive post-holder.

Role Purpose:

To provide a proactive, high-quality, frontline Independent Domestic Violence Advocacy (IDVA) service to adult female survivors of domestic abuse, through a trauma-informed, survivor-led and risk-focused approach. The focus of the role will be to support women fleeing domestic abuse to secure and maintain safe accommodation. Working within the Locality IDVA team, the postholder will support non-outreach cases as required.

As an Outreach IDVA you will hold a high level of aspiration for the women you are working with. You will support them to identify their strengths and achieve their goals. You will empower them to access a broad range of services and support and to engage with their wider community.

Accountabilities:**Risk-Led Advocacy and Crisis Intervention**

- Provide assertive outreach services to increase accessibility and engagement particularly from women who are street homeless, or at risk of being street homeless
- To manage a mixed caseload including high intensity, short-term cases as well as non-outreach medium and high-risk cases
- Complete a full assessment with each woman using a whole person, think family and trauma-informed approach to develop a collaborative, strengths-based action plan
- Undertake a comprehensive risk assessment and develop a personal safety plan
- Agree a communication plan with each woman to reduce re-traumatisation
- Embed a collaborative exit plan at an early stage to support a positive move-on from the project
- Provide emotional support and brief interventions to address the impact of domestic abuse and trauma and improve health and wellbeing
- Provide referrals and advocacy support to help women access and engage with other services including housing, drug and alcohol, mental health, health and wellbeing and community-based activities
- Provide bespoke support to help women develop and increase their independent living skills
- Support women to identify, access, secure and maintain safe accommodation
- Work in collaboration with other services to ensure a holistic and consistent approach
- Attend multi-agency meetings where appropriate and to act as an advocate within prescribed protocols
- Collect real time feedback
- Respond promptly and proactively to all referrals
- Ensure that all performance targets and standards are met

Multi-Agency Working and Safeguarding

- Work within a multi-agency framework, including active participation in MARAC, MARU and other risk management and safeguarding forums, contributing to coordinated, effective responses to domestic abuse.
- Liaise closely with partner agencies to ensure information is shared

appropriately and survivors receive timely, joined-up support in line with safeguarding duties for adults and children.

- Develop and maintain positive and mutually supportive stakeholder and networking relationships particularly with: housing providers, other outreach services, Social Services, substance misuse and health services
- Adopt a support co-ordination approach, communicating and keeping all relevant parties informed of any issues, concerns and successes with particular attention to risk

Case Management and Professional Practice

- Manage a caseload effectively in line with service priorities, undertaking regular case review to inform progression, signposting, transfer or closure in line with risk and need.
- Maintain accurate, timely and confidential case records in accordance with data protection legislation, information-sharing protocols and organisational policies.
- Work independently and as part of a team, maintaining professional boundaries and managing emotional impact through supervision, reflective practice and continuous professional development.
- Provide survivor-centred, tailored support and information that responds to individual needs and preferences, delivered through agreed methods. Work collaboratively with
- survivors to review impact and adapt support as needs change, within an agreed framework.
- Contribute to awareness-raising, advocacy and service development activity to improve responses to domestic abuse across partner agencies.
- Work flexibly including out of hours as and when required to do so.
- Undertake any other duties commensurate with the role and service needs.

Genuine Occupational Requirement: 'This post is open to women only in accordance with the Equality Act 2010, Schedule 9, Part 1'.

Safer Futures values diversity and welcomes applicants from all sections of the community, especially from groups with a protected characteristic such as black and minoritised women, who are currently under-represented in the service.

Person Specification

Requirements – Qualifications & Training	Essential	Desirable
Hold a IDVA qualification, relevant degree, vocational qualification or demonstrable equivalent experience	Yes	
Willingness to complete IDVA training if not already held	Yes	
Full driving licence and access to a vehicle	Yes	
Additional qualifications in counselling, youth work or related fields		Yes
Experience of Direct Support & Advocacy		
Experience of working with people experiencing domestic/sexual abuse, homelessness, criminal justice, substance misuse or mental health	Yes	
Experience of working in a risk-led environment, responding to crisis situations and prioritising safety	Yes	
Experience supporting parents/carers alongside children and young people		Yes
Risk Management, Safeguarding & Crisis Response		
Knowledge of safeguarding procedures including MARAC, MARU and best practices when working with vulnerable adults and children.	Yes	
Ability to assess risk, create effective safety and risk management plans for victims of domestic abuse.	Yes	
Have strong crisis management skills and the ability to deal with stressful and difficult situations	Yes	
Knowledge of trauma-informed and intersectional approaches to advocacy		Yes
Multi-Agency & Systems Working		
Experience of working within, or alongside, multi-agency systems, including statutory and voluntary sector partners.	Yes	
Ability to organise and manage a varied workload, coordinating routine attendance across multiple settings including healthcare, court, MARAC and outreach.	Yes	
Experience providing training or awareness sessions to professionals, adults or young people		Yes
Knowledge of Domestic Abuse & Legal Frameworks		
Understanding of the impact of domestic violence on survivors and their children	Yes	
Have a good understanding, practical and procedural knowledge of civil and criminal justice solutions for survivors of domestic abuse and their children.		Yes
Communication, Engagement & Professional Practice		
Strong communication and interpersonal skills, with the ability to adapt approach to engage with adults, children and young people.	Yes	
Handle confidential and sensitive information appropriately in line with consent and GDPR legislation.	Yes	

Motivational interviewing and coaching skills	Yes	
Case Management, IT & Record Keeping		
Ability to manage and prioritise a caseload based on risk, ensuring timely and appropriate contact.	Yes	